

## **Training/Conferences**

This Handbook is intended to serve as a training manual. It is our intent to make it accessible through the Boards and Commissions' web page in the City's website in the future. Updates will be provided as new information becomes available.

Additional training to be presented by City staff will be provided during an Orientation facilitated by the City Clerk's office in July. At the Orientation, an evaluation sheet will be provided to the members for their completion. The evaluation includes a request for feedback on specific areas of interest that members would like to receive additional, more in depth, training on. This request for feedback form will also be provided to the other members to be completed and returned to the City Clerk's office. Based on this feedback, staff will develop a supplemental training plan tentatively in September or October. As this plan is completed and a training schedule is set, members will be notified and encouraged to attend.

Each new member will also be contacted by their Board or Commission staff liaison for more specific training relative to their Board or Commission. In addition, please refer to City Council Policy 7.2.2 for information about training and conferences.